

***Delaware Cyber Security Advisory Council (DCSAC)***  
***Subcommittee: Cyber Security Exercises Across Industries***

***April 26, 2017***

Locations joined meeting via videoconference

**New Castle County**

Delaware Department of  
Transportation  
**Basement Conference Room**  
250 Bear Christiana Road  
Bear, DE 19701

**Kent County**

Department of Technology  
and Information  
**Telecom Conference Room,  
2nd Floor**  
801 Silver Lake Blvd  
Dover, DE 19904

**Sussex County**

Thurman Adams State Service  
Center  
**DPH Library, 1st Floor**  
546 S. Bedford Street  
Georgetown, DE 19947

**Type of Meeting:** DCSAC Subcommittee Meeting – Exercises

**Meeting Facilitator:** Sandee Alexander

**Subcommittee Members:**

<b>Name</b>	<b>Organization</b>	<b>Attendance</b>	<b>Designee in Attendance</b>
Sandra Alexander	Dept. of Technology & Information	Present	
Lori Gorman	Dept. of Technology & Information	Excused	
Kristen Schindler	JP Morgan Chase	Present	
Marwan Rasamny	Delaware State University	Present	
Daniel Meadows	Delaware State Police	Present	
Renee Hupp	Delaware Emergency Management Agency	Excused	

**I. Call to order**

Sandee Alexander called the meeting to order at 09:00 AM.

## II. **Welcome and Introductions**

Sandee Alexander welcomed all of the Council members. In addition to the above Council members, the following attendees were present for the meeting: Kathy Stott, admin for DTI.

## III. **Review and approval of last meeting minutes**

Daniel Meadows made the motion to approve the minutes from March 29, 2017 subcommittee meeting and Marwan Rasamny seconded. The motion to approve the minutes carried unanimous.

## IV. **Old Business**

A. Playbook development - A concern was brought to the members that to gather sources from other council members could be an impediment to produce the playbooks. Retrieving the information from the universities would be a problem but the other agencies and organizations might not be as willing to provide their information. The subcommittee members here would reach out to their agencies/organizations to get the information needed for the playbooks.

MS-ISAC and FS-ISAC have playbooks and there are industry standard playbooks at the Federal level. Sandee Alexander, the Facilitator does have one from a Federal agency as well as from the Dept. of Emergency Management Agency. She also suggested having a joint meeting with the subcommittee Training and Best Practices to discuss assisting with putting a playbook together. She will reach out to the chair to set up a meeting. Daniel Meadows stated he would bring it up at the next DCSAC meeting.

Action Item: Begin production of Playbooks.

B. Future Tabletop Exercise - The subcommittee members we contemplating on putting together a tabletop exercise for May or wait for the playbooks. A decision was made to first structure the playbooks then use it as a toll in a tabletop exercise. Daniel Meadows made the motion to wait on the tabletop exercise until the playbooks were completed and Marwan Rasamny seconded. The motion carried unanimous.

V. **Exercise Trends**

Sandee Alexander stated that Cyber Storm VI would be held in April of 2018. She proposed that the Exercise Subcommittee and the DCSAC play in the exercise with the Department of Technology and Information. This is a remote exercise that the Dept. of Homeland Security organizes. The initial planning will begin in May of this year through April of 2018. It would be a multidisciplinary exercise. The playbooks need to be developed now for use in the exercise in 2018. More information will be forthcoming at the next meeting.

VI. **New Business**

A. On June 12<sup>th</sup> Cyber Guard will kick off. The National Guard is the lead on this exercise. They are encouraging outside industries and agencies in Delaware to join in.

B. Capture the Flag Challenge, hosted by Delaware State University is a four day cyber-workshop that will be held in the evening. It will focus on a high level exercise. It will educate the participants on how an exercise would come together.

C. Our next Exercise subcommittee meeting will be held on June 28<sup>th</sup>.

VII. **Public Comment**

None

VIII. **Adjourn**

With no further business to conduct, Marwan Rasamny motioned to adjourn and Daniel Meadows seconded the motion. With no opposition, the motion was carried unanimously. The meeting adjourned at approximately 12:30 PM.

Respectfully submitted,  
Kathy Stott